



# CENTRAL ARKANSAS Workforce Development Board

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Policy Number: Section 2 Policy 18

Effective Date: 12/09/2024

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## Co-Enrollment and Co-Funding Program Policy

### Purpose:

The purpose of this policy is to describe the requirements and regulations concerning co-enrollment and/or co-funding of WIOA Title I-B participants within the Central Arkansas Workforce Area, in accordance with the Workforce Innovation and Opportunity Act of 2014 (WIOA), the WIOA Final Rule, Training and Employment Guidance Letters (TEGLs) published by the Employment and Training Administration of the U.S. Department of Labor (ETA), and policies of the Arkansas Workforce Development Board (AWDB).

### References:

WIOA § 134(b)(2)(A)(v)  
20 CFR 680.230  
20 CFR 680.350  
20 CFR 681.430 - 440  
TEGL 19-16  
A.C.A. 15-4-3711(a)(10)(D)  
ADWS Policy No. WIOA I-B – 2.7, Change 1 (Co-Enrollment and Co-Funding)

### Policy:

Participants may be eligible for Youth, Adult, and/or Dislocated Worker services. The participant may also be eligible for the services of other one-stop partners, as well as services for non one-stop partners. Case managers must coordinate with other agencies as appropriate to provide the full array of services documented as needed by the participant.

### Co-enrollment within WIOA Title I Adult, Dislocated Worker, and Youth programs

The CAWDB administrative entity of the programs may determine the appropriate level and balance of services to individuals based on current funding levels and the needs of the participant. The provider shall develop measures to mitigate the duplication of services and funding streams. However, if it is determined that only the Youth or the Adult/Dislocated Worker program array of services is appropriate for an individual aged 18 – 24, then the local program provider may enroll the participant in only one program [20 CFR 681.440].

### **Co-enrollment and Co-funding with Other Programs**

WIOA funding for training is limited to participants who are unable to obtain grant assistance from other sources. Case managers must ensure that participants apply for Pell grants and other funding sources. The administrative entity must develop and update procedures to leverage other funds.

In order to appropriately coordinate funding and co-enrollment, Career Consultants and One-Stop Managers must be trained in programs and eligibility requirements of other one-stop partners and other local and state entities providing services needed by their participants so they can leverage the funding of other sources to provide all services needed by WIOA Title I-B participants [A.C.A. 15-4-3711(a)(10)(D)]. Some of these potential entities include, but are not limited to:

1. Career Pathways Initiative for custodial parents attending Arkansas two-year colleges
2. Single Parent Scholarship Funds for each county ([www.aspsf.org/scholarships](http://www.aspsf.org/scholarships))
3. Arkansas Rehabilitation Services and Division of Services for the Blind
4. TEA / Work Pays
5. TAA
6. WIOA Title I-D Dislocated Worker Grants and other Discretionary Grants
7. Veterans' Services
8. State and institutional scholarships
9. Department of Human Services
10. Food Stamp Employment and Training Programs
11. Arkansas Human Development Corporation (National Farmworker Jobs Program)
12. American Indian Center of Arkansas
13. Local housing authority
14. Local homeless shelter(s)
15. Local food banks and distribution centers
16. Local provider of assistance with utilities
17. Local provider of older worker services (Title V of the Older Americans Act of 1965, 42 U.S.C. § 3056 et. seq.)
18. Community Service Block Grants
19. Programs funded by the Second Chance Act
20. Other Arkansas Job Center partners, as appropriate

WIOA Title I-B Adult and Dislocated Worker funds may support adult education and literacy activities of the Arkansas Department of Career Education Adult Education Division, the Arkansas Literacy Council, and other programs providing adult education and literacy activities if the participant is also engaged in one of the following:

1. Occupational skills training, including training for nontraditional employment
2. On-the-job training (OJT)
3. Incumbent worker training, as described in ADWS Policy No. WIOA I-B – 3.6 (Incumbent Worker Training)
4. Programs that combined workplace training and related instruction, which may include cooperative education programs
5. Training programs operated by the private sector
6. Skill upgrading and retraining
7. Entrepreneurial training

Approved by: Michael Flare Date: 12-9-2024  
Title: CAWDB Chairperson

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